



HERKIMER CENTRAL SCHOOL DISTRICT

801 WEST GERMAN STREET
HERKIMER, NY 13350

An invitation to apply for the position of Superintendent

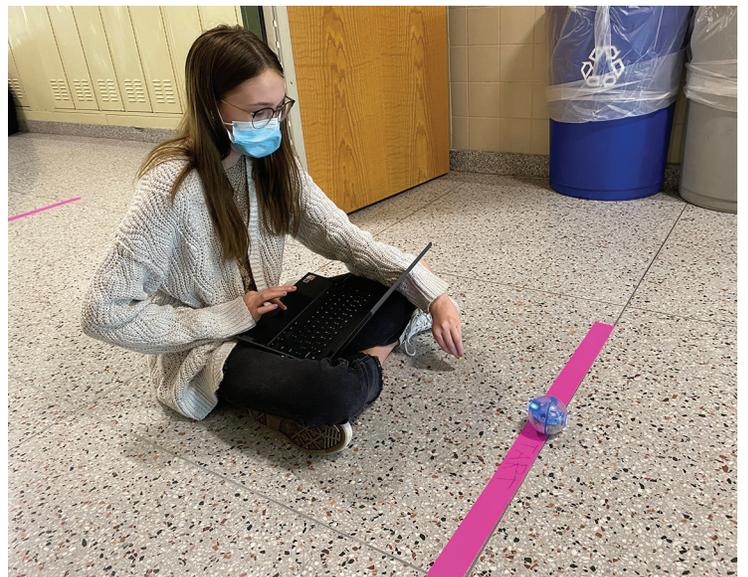
The Herkimer Region

The Herkimer Central School District is located in southern Herkimer County on the northern bank of the historic Erie Canal and Mohawk River. Herkimer County stretches from the Mohawk River Valley to the peaks of the Adirondack Mountains and offers diverse cultural, recreational and educational attractions. Industry in the region has expanded in recent years – with advanced manufacturing businesses, major companies filling the Frankfort 5S North Business Park, the new Wynn Hospital being constructed in downtown Utica and more.

The Herkimer Central School District is only minutes away from the city of Utica. The district's close proximity to Utica, Syracuse and Albany (as well as nearby Cooperstown) makes available a wide array of cultural and educational opportunities, including the Erie Canal, Farmer's Museum, Fort Herkimer, Herkimer Diamond Mines, Glimmerglass Opera, the Stanley Theater, the Munson-Williams-Proctor Art Institute and the Adirondack Park.

For the recreational enthusiast, Herkimer County offers many golf courses, hiking the Adirondack Mountains, fishing in West Canada Creek and downhill skiing at McCauley Mountain in Old Forge, as well as abundant cross-country skiing and snowmobiling opportunities.

We are surrounded by many fine colleges and universities including Utica College, SUNY Polytechnic Institute,



Herkimer College, Mohawk Valley Community College, Syracuse University, the State University College at Oneonta, Hamilton College and Colgate University.



The District

The Herkimer Central School District boundaries take in the town and village of Herkimer, and a small section of homes located in the town of Little Falls.

The district is comprised of two buildings. The elementary school houses Pre-K through grade 5, and the middle/high school houses grades 6-12.

The district has an enrollment of more than 1,110 students and a teaching/support staff of more than 170.

Herkimer is located in the heart of the Mohawk Valley, approximately midway between Albany and Syracuse and adjacent to the New York State Thruway. The village of Herkimer was originally settled by colonial pioneers in the early 1700s and has a rich historic background.

Today, Herkimer is an active community serving as the county seat and boasting the presence of Herkimer College and the Herkimer-Fulton-Hamilton-Otsego BOCES facilities within its boundaries.

In addition to the educational foundation subject areas, the district features strong music and art programs, extracurricular/interscholastic programs, full-day Pre-K and numerous athletic teams. For expanded academic offerings, the district works with the Herkimer BOCES and Herkimer College.

The district also provides a number of specialized programs in addition to its remedial and special education services – which include educational enrichment programming, programs emphasizing parent involvement and pupil personnel services (such as social work, counseling, psychological testing, speech therapy and occupational therapy).

Other highlights of the district include:

- Technology embedded in instruction across all grades
- A total of 14 courses through the College Now program with Herkimer College (where students receive college credits)
- Three AP classes at the Junior/Senior High School
- Multiple levels of student support and intervention



District Budget

The 2020-2021 Herkimer Central School District budget totaled \$25,175,000.

Board of Education

- Brian Crandall, *President*
- Michele Gilbert, *Vice President*
- Michael Carney
- Diann Fischer
- Richard Lewis Jr.
- Robert Mihevc
- Scott Petucci



District Philosophy Statement

We accept the responsibility for providing a quality education to the children in our school district.

In consideration of the ever-changing complexity of our democratic society, we realize we must be flexible to change in our curriculum in order for our students to:

- Cope with these changes;
- Compete and communicate effectively within the society; and,
- Become reasonable decision-makers reflecting the responsibilities and obligations of good citizenship.

We recognize that all students can learn and that all students deserve equal opportunities for this learning.

We acknowledge the individuality of each student, and we strive to help each student become all that he/she is capable of becoming as a functioning member of our society.

We endeavor to affirm the fundamental rights, dignity and worth of self and others.

We believe that education is a shared responsibility among the school, family and community.

We strive for academic, social and emotional development for all students.

We believe that education should both enhance the quality of life and promote and instill an enthusiasm for lifelong learning.

District Mission Statement

The mission of the Herkimer Central School District is to successfully carry out the educational tenets of our philosophy by providing:

- An atmosphere conducive to learning which is at once both challenging and secure;
- A variety of curricular opportunities in an organized structured manner;
- Information, role models and opportunities for appropriate decision-making;
- A diversified program which offers curricular and extracurricular activities and encourages productive use of leisure time;
- An educationally sound system of evaluation and assessment.
- To secure this mission, the district is committed to use, support and enhance the professional expertise of all staff.



The Superintendent Position

The Board of Education is seeking an exceptional educational leader of the highest professional and personal integrity with the qualifications and profile below to assume the responsibilities of superintendent.

The Board of Education will offer a multi-year contract at a minimum salary of \$135,000, commensurate with experience and qualifications.

Qualifications

- An **Experienced Leader** with a proven track record of success.
- A **Financial Officer** with a strong working knowledge of school budget construction and fiscal management and a demonstrated ability to balance a sound philosophy of education with the community's ability to provide economic support.
- An **Instructional Leader** who supports staff development and research-based practices and is capable of motivating the school community to implement and support the Regents Reform Agenda.
- A **Long-range Planner** who seeks input from the school community stakeholders and supports the shared decision making process.
- A **Communicator** who is capable of listening, developing, articulating and implementing the district's goals and plans and able to explain complex issues in plain language.
- A willingness to be **Visible, Interactive and Involved** with staff, students, parents and community members.
- A **Person of Integrity** who maintains the highest levels of professional ethics and conduct.
- A **Problem Solver** who is skilled in identifying and analyzing problems, developing priorities and implementing practical solutions.
- A **Chief Executive Officer** with the skills to interact with the Herkimer Central School District Board of Education, presenting the Board with timely and appropriate information.

Residency in the Mohawk Valley region preferred.

Search Timeline

- Application materials should be received by the close of business on March 14, 2022.
- Preliminary interviews conducted on a rolling basis and completed the week of March 14, 2022.
- Interviews with the Board of Education will commence after the application deadline closes and will continue through April.
- Position offered to the successful candidate the week of May 2, 2022, and candidate appointed by the Board of Education on May 18, 2022.
- Candidate assumes the duties of superintendent on or near July 1, 2022, in deference to candidate's current contract.

Application Procedure

By the close of business on March 14, 2022, interested and qualified candidates should submit the following materials via email to smaxson@herkimer-boces.org:

- A completed application form (available online at www.herkimercsd.org and www.herkimer-boces.org)
- A formal letter of interest and resume
- Copies of administrative certification(s)
- A minimum of four references who may be contacted

Search Consultant

Sandra Sherwood
District Superintendent
Herkimer-Fulton-Hamilton-Otsego BOCES
352 Gros Boulevard
Herkimer, NY 13350

Send all application materials and questions to smaxson@herkimer-boces.org.

Members of the Board of Education should not be individually contacted.