## HERKIMER CENTRAL SCHOOL DISTRICT

## **District Office**

801 West German Street Herkimer, New York 13350



Kathleen A. Carney Superintendent of Schools 315-866-2230, Ext. 1304 FAX 315-866-2234

October 2, 2023

## Dear Parents/Guardians:

It is important parents have the necessary information as the school year begins and emergency closings may occur. As a result, on October 6, at 2:30 pm, we will do an "emergency alert" test call to check contacts. This will be via text, phone call and email.

In inclement weather, we will do our best to make the decision to close (or not) by 6 a.m. If we think the weather will improve in the morning, we will have a delay. The emergency messaging system, Parent Square, will be programmed to start calling as close to 6 a.m. as possible. If you have any changes to your telephone numbers, please contact the main office.

While we try to avoid dismissing students early, there may be times when we have no choice. Please have an emergency plan in place for an early dismissal and be sure it is communicated with your child's homeroom teacher and school.

Closing school is never an easy decision, however, your child's safety and the safety of our staff will always remain the top priority. Thank you for your support and understanding.

Sincerely,

Kathleen A. Carney
Kathleen A. Carney

Superintendent of Schools

W.K.T.V. – Ch. 2 Spectrum – Ch. 10 950 AM W.F.R.G. – 104.3 FM W.U.T.Q. – 100.7 FM W.U.T.R. – Ch. 7 W.S.K.S. – 105.5/97.9 FM W.L.Z.W. – 98.7 FM W.B.U.G. – 101.1 FM W.T.V.H. – Ch. 5 W.O.D.Z. – 96.1 FMW.I.B.X. – W.B.G.K. – 99.7 AM W.X.U.R. – 92.7 FM