

Herkimer Central School District 2024-2025 Operations Budget Calendar

DEADLINES	BUDGET ACTION
December 2023 – March 2024	Meet with non-instructional supervisors, administrators, directors, and all related departments to discuss requests for the 2024-25 budget.
February 2024	Administrators will review instructional budgets with Superintendent and Business Manager in preparation for Operations Budget presentation.
March 13, 2024 or April 17, 2024	Superintendent’s Draft Budget presented to BOE during regularly scheduled BOE meetings.
March 1, 2024	Tax Levy Limit Calculation due to Comptroller and NYSED
March 08, 2024	Board of Education Candidate Petitions available in the District Office
March 13, 2024	Budget Workshop and Regular meeting Adoption of any special propositions during Regular School Board Meeting
April 5, 2024 April 15, 2024 April 29, 2024 May 13, 2024	Legal Notice to be submitted to local paper Must indicate time, and place of the School Budget Hearing and Vote Must advertise 4 x’s within 7 weeks with the first legal notice publication occurring before the Annual Budget Vote. Notice should occur in two general circulation newspapers
April 17, 2024	Budget Workshop meeting: Adoption of the proposed budget. Property tax report card to be submitted to SED. Deadline for submission is April 29, 2024.
April 22, 2024	Last day to submit petitions for Board of Education Candidates. All petitions must be handed to the District Clerk by 4 p.m.
April 29, 2024	Budget Statement will be available for public review: HES/HHS, District Office, and the Herkimer Basloe Library
April 22 - May 7	Mail Absentee Ballots
May 7, 2024	Official Budget Hearing at 6 p.m.
May 10, 2024	Mail Budget Notice following the Budget Hearing
May 21, 2024	Budget Vote and Board of Education Elections [12-8 pm HHS Media Center]
May 22, 2024	Board of Education formally accepts 2024-2025 vote results
June 4 & June 11	Publish Legal Notice for Budget revote. Must be 14 days before revote. Revote date is June 18, 2024.